

Fort Hunter Free Library Board of Trustees
Zoom Board Meeting Minutes
March 8, 2021

The regular monthly meeting of the Board of Trustees Fort Hunter Free Library was called to order at 6:30 pm by President Beverly Osborne. Members present were Ava Douglass, Barbara Lampkin, Sue Nacco, Beth Osborne, Beverly Osborne, Gordon Schaufelberg, Sue Summerfield, Kara Travis, Lynn Wendell, Library Director, Judi Steiger.

Meeting Called to Order at 6:30 pm

Secretary Report:

Minutes were emailed prior to meeting.

Motion to accept minutes as posted. Any changes need to be mailed to Beth Osborne. Sue Summerfield made a motion and Barbara Lampkin seconded. Motion Approved.

Treasurer's Report:

Treasurer's Report was emailed prior to the meeting.

Treasurer's Report has been filed for audit.

Old Business:

Trustee Book Pick: Kara will send Judi her pick.

Pie for Breakfast will be postponed until 2022.

Basket Raffle: be done for National Library Week will be held on April 14, 2021; have basket information/picture to Ava by April 7 to be posted on the Library website. We will also do a giveaway for the week of April 11-17, 2021. Possibly do a Kindle, gift cards?

New Business:

Annual report: Motion to accept: Barbara Lampkin made the motion, and Sue Nacco seconded. Motion Approved.

Libraries have 14 minimum standards that they must meet. We are lacking in 4 areas.

- 1) Long range plan: needs revision. Kara Travis, Ava Douglass & Sue Summerfield will meet by the next meeting and report ideas/suggestions to the Board.
- 2) Evaluating effectiveness: discuss how to do this at next meeting.
- 3) Technology Training for Staff: Bev will talk with Judi, Letah and Ashley on what they would like.
- 4) Community Partners: we already have a couple of community partners, but should have more. Sherriff's Dept., others?

Library goal planning will be done after we have a long-term plan.

Feasibility of Library Expansion: our current lease expires in May. Our options are: stay or expand current location. Bev is going to go to Eric Meade and the Town Board about our lease. Motion to allow Bev to discuss options on our lease and possible expansion of the building: motion made by Sue Summerfield, and seconded by Barbara Lampkin. Motion Approved. Motion to allow Bev to approach Eric Meade to discuss lease and a new building: Ava Douglass made a motion, seconded by Gordie Schaufelberg. Motion Approved.

Bev applied for the Rural Library Transformation Community Engagement grant.

Correspondence: received a letter from Maria Earnst and a note from Ava.

Director's Report:

Emailed to the board

Barb made motion to adjourn the meeting.

Ava seconded.

Meeting closed at 7:31 pm.

Next meeting will be held in person on April 12, 2021 at 6:30 pm.

Respectfully submitted,

Beth Osborne, Secretary