

Fort Hunter Free Library Board of Trustees
Monthly Board Meeting Agenda
December 20, 2021

The regular monthly meeting of the Board of Trustees Fort Hunter Free Library was called to order at 6:31 pm by President Beverly Osborne, via Zoom. Members present were Ava Douglass, Barbara Lampkin, Sue Nacco, Beth Osborne, Beverly Osborne, Gordon Schauffelberg (via phone), Sue Summerfield, Kara Travis. Board member Lynn Wendell was excused.

Secretary Report:

Minutes from the November 8th meeting were emailed prior to the meeting. Minutes will be adjusted to make necessary correction regarding MVLS will be continuing to rotate DVDs, and that we are still participating.

Motion to approve, as corrected: Sue Summerfield, Barbara Lampkin.

Motion Carried.

Treasurer's Report:

We raised \$752 from the Basket Raffle, \$115 came in through PayPal.

We received \$670 from memorials for Peter Morley.

We took in \$709 from the bottle returns for the year. **THANK YOU BARB!!**

Kara will adjust the Financial Report for 2022 and will be preparing the W-2s for staff.

Treasurer's Report was emailed prior to the meeting.

Treasurer's Report has been filed for audit.

Old Business:

Basket Raffle – as reported, it was hugely successful. But to continue to succeed, we need more baskets for future raffles. This year, 4 out of the 13 baskets that we had, came from our resident basket rock star, **Barb!** Bev & Judi want to do another basket raffle, with a chocolate-tasting tie in, for Mother's Day. We will still be doing "Pie for Breakfast" for March 14, hopefully

Santa came to the Library! Judi and Letah coordinated the event well. However, they need to communicate more with Bev/Board regarding upcoming events.

New Business:

Liberty House is back to cleaning at the Fire House. We will have to see if they will come back and clean the library.

The Board went into Executive Session.

Executive Session ended.

Judi has requested we consider getting a security camera for inside the library. She is finding toner for the copier is being used/missing. She has also noted bookshelves have been messed up and there are

cigarette butts in the parking lots. There are a lot of things in the library that are not secure, including cash. We need to ask the Town for a camera for the parking lot.

JA Agreement: Joint Automation. It is the same as before, SAL & MVLS.

Motion to Accept: Barb, Sue S.

Motion Passed.

New Policies: policies are good for a year. We still need to vet process for volunteers and Board members.

Director's Report:

Director's Report was emailed prior to the meeting.

Next meeting and annual meeting will be held on January 10, 2022.

Gordie had this month's Board Book Choice of the Month. He has nothing yet, but will let us know when he picks something. Sue Summerfield has the pick for next month.

Sue N. made motion to adjourn the meeting.

Ava seconded.

Meeting closed at 7:17 pm.

Respectfully submitted,

Beth Osborne, Secretary