

Fort Hunter Free Library Board of Trustees
Monthly Board Meeting Minutes
May 10, 2021

The regular monthly meeting of the Board of Trustees Fort Hunter Free Library was called to order at 6:32 pm by President Beverly Osborne. Members present were Barbara Lampkin, Beverly Osborne, Sue Summerfield, Kara Travis, Lynn Wendell, Library Director, Judi Steiger. Ava Douglass and Beth Osborne were excused.

Secretary Report:

Acceptance of the minutes from the April 12, 2021 were tabled until the June meeting.

Treasurer's Report:

Treasurer's Report has been filed for audit.

Old Business:

Ava Douglass picked "The Midnight Library" by Matthew Haig for this month's Trustee Book Club. Barb Lampkin will choose for next month.

Basket Raffle: we raised about \$550 on the raffle.

Bev had sent out a draft survey for library patrons. The board accepted the survey, and it will be handed out to patrons beginning Monday, May 17. We will keep the survey going for 2 months. Everyone who completes the survey can be entered into a drawing for a Wal-Mart gift card.

The board reviewed two draft policies: Social Media and Programming. Kara suggested that the wording from the Programming Policy regarding political activities be added to the Social Media Policy. After that change is made, Barbara Lampkin made a motion and Sue Summerfield seconded to accept the policies. The policies were adopted by the Board of Trustees on May 10, 2021.

Bev will look on MVLs and the Cuba Circulating Library for templates or samples of employee handbooks for small libraries. Kara and Lynn will help draft a handbook in sections. This is not a high priority task.

Kara discussed "Mutt-i-grees in the Library". This program is sponsored by Yale University and Pet Savers. The curriculum is designed to support a more humane world populated by individuals capable of empathy, compassion, and responsible decision-making, and builds on children's affinity for animals and highlights unique characteristics of shelter pets. The curriculum and reading lists are free, and it fits in with a lot of what we are already doing and may allow us access to funding. It also aligns with our strategic goal of expanding community awareness and engagement.

The library has been experiencing outages with the public computer internet. Judi has been working with JA and Spectrum to resolve the issue. The IT technician she's been working with at JA suggested the library purchase a Rack Mount for the small closet that houses all of our internet equipment. It costs \$307 (from Amazon). Sue S. made the motion and Gordy seconded, all approved.

New Business:

Letah provided an outline of the planned Summer Reading Program. Bev will forward via email to the Board. We all agreed it sounds like a fantastic program. Thank you Letah!

Sue S. informed the Board that she received notification that the library will receive \$500 from the Montgomery County Youth Bureau for SRP.

Bev has a meeting with Eric Mead, Town of Florida supervisor, Debra Slezak; Town of Florida attorney; Emily Staley, Town of Florida clerk; and Town Board members Harold Alikonis and Matthew Gogis on Thursday, May 13 to discuss renewal of the library's lease and to ask about expansion. Kara Travis and Gordy Schaufelberg will attend the meeting with Bev.

June's meeting will be a Board dinner on Tuesday, June 8th at 5:30pm at the Winner's Circle in Fonda.

There was no correspondence for this month.

Director's Report:

There was no Director's Report this month.

The next meeting will be held on June 8, 2021 at 5:30pm at the Winner's Circle restaurant in Fonda.

Sue N. made motion to adjourn the meeting.

Sue S. seconded.

Meeting closed at 7:13 pm.

Respectfully submitted,

Beverly Osborne, President